

# Pre-Registration Form

**Patient Data:**

Account No. \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Initial \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ Circle One: Male Female

Address \_\_\_\_\_ Apt \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home No. \_\_\_\_\_ Work No. \_\_\_\_\_

Employer \_\_\_\_\_ School \_\_\_\_\_

Name of Emergency/Alternate Contact \_\_\_\_\_

Relation \_\_\_\_\_ Home No. \_\_\_\_\_ Work No. \_\_\_\_\_

Marital Status: Married Single Widowed Divorced

**Insurance Data (Primary):**

Name of Insured (First Name, Middle Initial, Last Name) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ Circle One: Male Female

Address \_\_\_\_\_ Apt \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home No. \_\_\_\_\_ Work No. \_\_\_\_\_

Employer \_\_\_\_\_ School \_\_\_\_\_

Relation to Patient \_\_\_\_\_ Marital Status: Married Single Widowed Divorced

Name of Insurance Company \_\_\_\_\_

Address \_\_\_\_\_ Apt \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Network/PPO Name \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Identification No. \_\_\_\_\_ Group No. \_\_\_\_\_

Policy Effective Date \_\_\_\_\_ Termination Date \_\_\_\_\_

Type of Coverage: Individual Family Other (Please specify) \_\_\_\_\_

Pre-existing Clause \_\_\_\_\_

**Outpatient** Deductible \_\_\_\_\_ Deductible Met \_\_\_\_\_ Maximum \_\_\_\_\_

**Co-payment** Primary Care Physician \_\_\_\_\_ Specialist \_\_\_\_\_

**Physical Therapy** Number of Treatments Authorized \_\_\_\_\_ Authorization No. \_\_\_\_\_

Copy of Evaluation Report to Insurance: Yes No Date \_\_\_\_\_

**Occupational Therapy** Number of Treatments Authorized \_\_\_\_\_ Authorization No. \_\_\_\_\_

Copy of Evaluation Report to Insurance: Yes No Date \_\_\_\_\_

**Referral** Referral Required: Yes No If Yes, Referral No. \_\_\_\_\_

Primary Care Physician \_\_\_\_\_ Office Telephone No. \_\_\_\_\_

Out of Network Benefits \_\_\_\_\_

Other Limits \_\_\_\_\_

Name of Representative From Insurance Carrier Providing the Information \_\_\_\_\_

**Insurance Data (Secondary):**

Name of Insured (First Name, Middle Initial, Last Name) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Social Security No. \_\_\_\_\_ Circle One: Male Female

Address \_\_\_\_\_ Apt \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home No. \_\_\_\_\_ Work No. \_\_\_\_\_

Employer \_\_\_\_\_ School \_\_\_\_\_

Relation to Patient \_\_\_\_\_ Marital Status: Married Single Widowed Divorced

Name of Insurance Company \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_ Network/PPO Name \_\_\_\_\_

Telephone No. \_\_\_\_\_ Fax No. \_\_\_\_\_

Identification No. \_\_\_\_\_ Group No. \_\_\_\_\_

Policy Effective Date \_\_\_\_\_ Termination Date \_\_\_\_\_

Type of Coverage: Individual Family Other (Please specify) \_\_\_\_\_

Pre-existing Clause \_\_\_\_\_

**Outpatient** Deductible \_\_\_\_\_ Deductible Met \_\_\_\_\_ Maximum \_\_\_\_\_

**Co-payment** Primary Care Physician \_\_\_\_\_ Specialist \_\_\_\_\_

**Physical Therapy** Number of Treatments Authorized \_\_\_\_\_ Authorization No. \_\_\_\_\_

Copy of Evaluation Report to Insurance: Yes No Date \_\_\_\_\_

**Occupational Therapy** Number of Treatments Authorized \_\_\_\_\_ Authorization No. \_\_\_\_\_

Copy of Evaluation Report to Insurance: Yes No Date \_\_\_\_\_

**Referral** Referral Required: Yes No If Yes, Referral No. \_\_\_\_\_

Primary Care Physician \_\_\_\_\_ Office Telephone No. \_\_\_\_\_

Out of Network Benefits \_\_\_\_\_

Other Limits \_\_\_\_\_

Name of Representative From Insurance Carrier Providing the Information \_\_\_\_\_

Completed by \_\_\_\_\_ Date \_\_\_\_\_